

Employee _____
Date _____
Account # (s) _____
☐ New Customer
☐ Updating Information
☐ Name Change

First Security Bank Customer Identification Form

*Please complete for every NEW CUSTOMER that does not currently have a relationship with First Security Bank
All fields are required and must be completed unless noted Rev 9/1/15*

Legal Name: _____

Physical Address: _____

If address does not match ID, please obtain and notate proof of current address

Mailing Address if Different: _____

Home Phone: _____ **Cell Phone :** _____ **Email:** _____
(Optional) (Optional)

Date of Birth: _____ **Social Security #:** _____

ID #: _____ **Issued By:** _____ **Issued:** _____ **Expires:** _____

All ID must be current and listed in the "Approved form of Identification", see reverse side

Other Documentation *(Perform all that apply, depending on situation, or mark N/A):*

- ☐ Chexsystems Date _____
- ☐ OFAC Date _____ Clear Y or N
- ☐ Credit Bureau _____

Employer/Job Title: _____

Nearest Relative: **Name:** _____
 Address: _____
 Phone: _____
 Relationship to you: _____

By signing below you are authorizing First Security Bank to verify your personal information.

Customer Signature X _____ **Date** _____

➤ Turn over for Checklist

Approved Forms of Identification for Individuals:

Must provide at least one, unexpired item from this list

- Driver's License
- State Issued ID Card
- Military ID Card
- Passport
- U.S Alien Registration Card
- Resident Alien Card
- Firearms Owner ID Card
- Current Year Student ID, accompanied by Social Security Card

Take Note:

- If Address given does not match ID presented, make a copy of 2nd ID or proof of address
- If Social Security Number does not show valid when performing Chexsystems, make a copy of the Social Security Card
- If there is an OFAC match or "hit" obtain a copy of the Social Security Card

For minor accounts, you may use 1 of these alternative IDs as long as the parent's ID is valid:

- Social Security Card--not a copy
- Birth Certificate

Additional necessary steps prior to opening the account:

Please CHECK or N/A all boxes once completed

- ☐ OFAC
Must be ran on ALL NEW customers without an open account
- ☐ Chexsystems/Qualifile Report
Must be ran on all NEW Savings/Checking customers without a current FSB Relationship in good standing
- ☐ Credit Bureau Report
Needed for Loan Customers and possibly for Debit Card approval
- ☐ Make a copy of the accepted Identification AND Proof of Address if applicable
- ☐ Discuss Online, Bill Pay, and Mobile Access
- ☐ Discuss the need for an ATM or Debit Card

Reviewed by Compliance Officer:
