

CHANGE OF ADDRESS, PHONE NUMBER, & EMAIL REQUEST FORM

NAME: _____

OLD ADDRESS: *(Address currently on system)* _____

NEW ADDRESS: _____

OLD PHONE NUMBER: *(Currently on system)*: _____

NEW PHONE NUMBER: _____

OLD EMAIL ADDRESS: _____

NEW EMAIL ADDRESS: _____

For security and identity verification purposes, please furnish the last four (4) digits of your Social Security Number: _____

Do you have a Debit or ATM Card: YES _____ NO _____

SIGN: _____ DATE _____

Bank Personnel Originating Form: _____ Date sent: _____

Step #1) –Orig. form to **Lisa/Jamie** for system verification/updates: _____ Updated Date: _____
Includes updating all debit cards/Shazam records/Internet banking/I-Pay

Step # 2) – Copy sent to **Laurie** for W-Kluwer Review _____ Updated Date: _____

NOTE: Once all steps are completed, initialed/dated – please return the form back to CO Zeller at Main for file/review.